

## **Stewardship Commission Meeting Minutes, January 28, 2017**

Present: Carlos Villarreal (Co Chairman), Marian Kinsey, (Co Chairman), Marie Hedden, Bob Walsh, Paul Michel (Pastoral Commission Representative), Linda Haptonstall (Parish Staff)

**OPENING PRAYER** by Bob Walsh and check in.

### **REVIEW AND APPROVE MINUTES**

The minutes of the November 19, 2016 meeting were reviewed and approved. No meeting was held in December. Linda stated that copies of the Commission minutes should be on file at the parish office.

**ACTION: Bob** will contact office to determine what if any minutes need to be filed and provide those that he has.

### **OPEN ITEMS FROM PREVIOUS MEETINGS**

#### **\*Calendar of Events**

No meeting will be held in February.

Upon reviewing the existing calendar it was agreed that Stewardship of Time and Talent and the Ministry Fair would be removed from April 2017. Stewardship of Talent will be held at a time in the fall of 2017 that will correspond to the archdiocese's schedule.

**ACTION: Carlos** revise the calendar

#### **\*Stewardship of Talent**

The Archdiocese of Seattle provided a "My Talents and/or Gifts Form" that can be used by parishes for their Stewardship of Talent Campaign. The forms can be modified to meet each parish's needs. Bob and Linda met to determine changes that should be made to meet St Brendan's needs. Changes were made. Copies of the English version were provided to Commission members. The modified Spanish version has been provided to the parish for translation of the changes. Linda agreed to determine what would be required to add the forms to the parish website.

**ACTION: Linda**

The St. Brendan Ministry Fair Contact List needs to be revised to show the changes caused by the revised parish organization chart.

**ACTION Bob**

#### **\*Parish Goals and Objective for 2017**

Paul Michel will obtain and provide the prioritized goals to the Commission.

**ACTION: Paul**

#### **\*Diocesan Stewardship Assistance**

The Archdiocese of Seattle has begun a program to assist parishes in implementing Stewardship as a way of life in the Hispanic community. Carlos contacted Steve Homiak, Director of Parish Stewardship, to determine if this parish could participate and what the participation would involve. The results from parishes already participating are being compiled

and should be available soon. The parish is needs to know: (1) if implementing stewardship as a way of life was successful (2) if there was a positive impact on parish finances, and (3) the cost to the parish to implement the program.

**ACTION: CARLOS**

## **NEW BUSINESS**

### **\*Transition from Father Jim and Linda**

Father Jim and Linda will be leaving within the next six or seven months. The Pastoral Council has asked that each Council/Commission create a check list of those duties/activities that Father Jim and Linda perform to make sure that are identified and covered during the transition. Do not include obvious items such as offering Mass. We came up with a list for Linda. Please provide any additional items to Paul or Carlos. This is an on-going action.

**ACTION: Paul is to provide a first cut to the Pastoral Council at the meeting on February 2.**

### **\*Structure of Agenda**

Better structure of the agenda was discussed. It was suggested that an order such as this might be appropriate: (1) Call To Order and Opening Prayer, (2) Review and Approve Previous Meeting's Minutes, (3) Old Business and Status Of Action Items, (4) New Business, (5) Pastoral Council Representative Report, (6) Staff Report, (7) Review Calendar.

### **\*Malawi Sister Parish**

Marie reported that \$1600 has been raised to help feed school children at St. Joseph Namalaka. There is serious drought in Malawi. Donations can be made by check written to St Brendan Parish with Malawi Children written on the "For Line" of the check.

## **STAFF REPORT (Linda)**

### **\*Finances**

Finances appear to be in better shape now than at the same time last year.

### **\*Annual Catholic Appeal**

Goal \$147,419

Pledged: \$158,371

\$14,000 for 2015-2016 is still owed to the Archdiocese.

### **\*Request for Help Flyer**

A request for one part time paid bilingual staff assistant and for various volunteer positions will be placed in next week's bulletin. Volunteer positions are: Funeral Sacristan, Sacristan 10am Sunday Mass, Choir members, Extraordinary Ministers of Holy Communion, Volunteer Scribes for Councils and Commissions, Youth Ministry Volunteers, Children's Ministry Volunteers.

Robert Walsh